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**BOARD OF PUBLIC WORKS AND SAFETY  
MEETING MINUTES**

**Meeting Date: June 1, 2022**

**MEMBERS**

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**

ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**

ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**

MARIANETTA L. BARBER, CLERK

**\*Motion to amend agenda to include item 5f) Correspondence from the Police Department\***

**– Approved**

**A. Lockett - Yes**

**A. Colvin - Yes**

**T. McCain – Yes**

**MINUTES**

**APPROVAL OF MEETING MINUTES**

**May 25, 2022**

**– Adopted & Approved**

**A. Lockett - Yes**

**A. Colvin - Yes**

**T. McCain – Yes**

**May 27, 2022**

**– Adopted & Approved**

**A. Lockett - Yes**

**A. Colvin - Yes**

**T. McCain – Yes**

**CLAIMS**

**Approval of Claims to be Paid on May 27, 2022**

○ <b>110-1 – GENERAL FUND</b>		<b>\$96,100.00</b>
○ <b>220-1 – MOTOR VEHICLE H</b>	<b>\$92.13</b>	
○ <b>222-1 – LNDFL CLOSURE</b>	<b>\$1,903.28</b>	
○ <b>222-5 – VEHICLE AUCTION</b>	<b>\$800.00</b>	

○ 222-8 – LAW ENF TRAIN	\$35.00
○ 223-4 – UNSAFE BUILDING	\$581.90
○ 241-8 – BIO-TERRORISM	\$48.13
○ 245-5 – SOLID WASTE REC	\$1,124.34
○ 246-9 – HIV PREVENTION	\$136.90
○ 248-2 – SAFE & THRIVING	\$400.00
○ 248-9 – COVID-19 HEALTH	\$4,212.85
○ 250-4 – MEDIA FUND	\$244.88
○ 252-8 – DOIT NON-REVERT	\$3,580.12
○ 444-5 – CONSOLIDAT AREA	\$20,266.97
○ 444-7 – LAKEFRONT	\$165.00

**SPECIAL REVENUE**

**\$53,461.15**

○ 221-5 – AMBULANCE NON-R	\$1,545.80
○ 224-0 – PUBLIC SFTY INC TA	\$634.26
○ 251-2 – RDVLP AUX NON-R	\$350.00

**TOTAL CLAIMS TO BE PAID**

**\$152,091.21**

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**Ratification of Claims Paid on May 19, 2022**

○ 110-1 – GENERAL FUND	\$1666.00
○ 242-9 – NEIG STABIL PRO	\$586.34
○ 243-0 – FORECLOSURE GNT	\$110.00
○ 249-0 – COVID-19 ESG	\$3,068.75

**TOTAL CLAIMS PAID**

**\$5,431.09**

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**Ratification of Claims Paid on May 27, 2022**

○ 110-1 – GENERAL FUND	\$5,000.00
○ 222-6 – COMMUNITY DEVEL	\$41,855.63
○ 249-0 – COVID-19 ESG	\$12,862.49
○ 249-1 – COVID-19 CDBG	\$1,910.00

**TOTAL CLAIMS PAID**

**\$61,628.12**

– Approved

A. Lockett - Yes

A. Colvin - Yes

**T. McCain – Yes**

## **CORRESPONDENCE AND AGREEMENTS**

### **CORRESPONDENCE FROM THE INNOVATION & TECHNOLOGY DEPARTMENT**

Contract with Edwin Standifer to provide Media Production Engineer duties on an on-call basis, as assigned by the City of Gary Information Technology Department. The term of the Contract is from June 7, 2022 until the allocated funds of \$15,000.00 have been expended, unless otherwise terminated earlier. Contractor shall be paid an amount not to exceed \$15,000.00 at a rate of \$18.45 per hour.

**– Approved**

**A. Lockett - Yes**

**A. Colvin - Yes**

**T. McCain – Yes**

### **CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY & ENVIRONMENTAL AFFAIRS**

Request to Open Bids – City of Gary Project: Closed Gary Landfill Gas Collection and Control System Improvements.

Addendum 1 of the subject project extended the bid due date and bid opening to June 1, 2022. Recommendation is that the bids received be opened at the regularly scheduled Board of Works meeting on Wednesday, June 1, 2022.

No Bids Received. Motion to refer the item to staff and extend deadline to the next meeting (June 8, 2022).

**– Approved**

**A. Lockett - Yes**

**A. Colvin - Yes**

**T. McCain – Yes**

### **CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT**

Request for Permit to Replace Lead Service Lines – Indiana American Water/Woodruff and Sons Construction – 1<sup>st</sup> District. Woodruff and Sons Construction and Indiana American Water has requested a permit to replace lead service lines at various locations in the 1<sup>st</sup> District of Gary. Lead service lines will be replaced in entirety with plastic pipe from the water main to inside the homes. Traffic control will be handled with flaggers and no closures are anticipated. The work is expected to begin on June 1, 2022 and last through July 31, 2023. This overall project is being split between two contractors; Rex Construction and Woodruff and Sons. The permit fee will be split between the two contractors as well.

Recommendation is contingent upon:

1. The fee shall be \$500 per the City's Schedule of Fees ordinance.
2. All Right-of-Way Permit Requirements shall be followed.

3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work.
4. Petitioner shall notify Public Works upon completion to schedule a final inspection.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**Residential Disabled Parking Signage (RENEWAL).** For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Sidney Bacon  
3600 Maryland St

All submitted documentation has been verified and required fees have been paid.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**Residential Disabled Parking Signage (NEW).** For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Frances Harrell  
454 Dallas St

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**Residential Disabled Parking Signage (RENEWAL).** For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Ronald Parker  
445 Jackson St

All submitted documentation has been verified and required fees have been paid.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**Residential Disabled Parking Signage (NEW).** For review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Kiara Smith  
1016 Cleveland St

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

## **CORRESPONDENCE FROM THE HEALTH AND HUMAN SERVICES DEPARTMENT**

Ratification of Contract with Shirley Borom to serve as a Nursing Consultant on behalf of the City of Gary Health Department. The term of the Contract is from April 1, 2022 until December 31, 2022. The amount of the Contract shall not exceed \$9,750.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Contract with Danielle Carter to serve as a Nurse Manager for the COVID-19 clinic on behalf of the City of Gary Health Department. The term of the Contract is from April 1, 2022 until December 31, 2022. The amount of the Contract shall not exceed \$51,360.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Contract with Marcia Clark to serve as a Registrar in the COVID outreach clinic on behalf of the City of Gary Health Department. The term of the Contract is from April 1, 2022 until December 31, 2022. The amount of the Contract shall not exceed \$24,075.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Quanda Davis to serve as fiscal officer on behalf of the City of Gary Health Department. The term of the Contract is from May 31, 2022 until September 12, 2022. The amount of the Contract shall not exceed \$14,400.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Contract with LaShander Lee to serve as a Medical Technician for the COVID outreach clinic on behalf of the City of Gary Health Department. The term of the Contract is from April 1, 2022 until December 31, 2022. The amount of the Contract shall not exceed \$33,705.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Contract with Arsenio Wright to serve as a Medical Technician for the COVID outreach clinic on behalf of the City of Gary Health Department. The term of the Contract is from April 1, 2022 until December

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

**\*CORRESPONDENCE FROM THE POLICE DEPARTMENT**

Contract with Crime Analyst Ogden. Agreement between the City of Gary Police Department and Laura Ogden, Intelligence Analyst. The Agreement is for Laura Ogden to provide Intelligence Analysis to the City of Gary Police Department and has previously been approved by the Board of Works. However, the contract is being amended to specify that the Contract amount of \$60,000 is to be paid on the 1<sup>st</sup> and 15<sup>th</sup> of each month at the amount of \$2,500.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

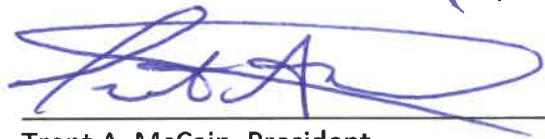
T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ Constituent Emmet Mosley questioned the scope of work the contracted Crime Analyst would cover. Member Angela Lockett addressed the question. Mr. Mosley's next question was regarding non-emergency contact numbers for the Police Department. Board President McCain gave response.

APPROVED and ADOPTED on June 8, 2022.



Trent A. McCain, President



Arlene D. Colvin, Vice President



Angela Lockett, Member